

**Municipal Utilities Commission**  
**Minutes**  
**July 27, 2017**

The Municipal Utilities Commission met in regular session on Thursday, July 27, 2017, at the Municipal Utilities Commission conference room at 410 Academy St., Cambridge, Md., Mayor Victoria Jackson-Stanley convened the meeting at approximately 5:30 pm.

Present: Mayor Victoria Jackson-Stanley  
Andy Pasden-MUC Commissioner  
Glenn Ford-MUC Commissioner  
Steve Williams-MUC Commissioner  
Joe Brooks-MUC Commissioner  
Jane Dorman-MUC Water Resource Administrator  
Kevin Johnson-Superintendent-MUC  
Ed Bramble-Asst. Superintendent-MUC

Absent: Megan Nabb-Holotik-MUC Commissioner

**Expenditures**

Expenditures for the month of June 2017 in the amount of \$154,021.99 were submitted for approval. Mr. Brooks thought spending \$2600.00 for vehicle graphics was excessive. After further discussion a motion to approve the expenditures was made by Mr. Pasden, seconded by Mr. Brooks.  
Approved.

**Minutes**

Minutes for the MUC meeting of June 22<sup>nd</sup>., 2017, were submitted for approval. Motion to approve minutes with corrections was made by Mr. Brooks, seconded by Mr. Pasden.  
Approved.

**MDE Grant Update**

Mr. Bramble informed the Commission the new engineer will be here on Friday July 28<sup>th</sup>., to tour the facilities that are going to be up-graded. He said MDE has granted us an extension for getting the new information and everything is still on board for obtaining the grant.

**Reserves**

Mrs. Dorman informed the Commission the MUC moved \$170,000.00 to reserves at the end of FY-17. There will be an additional \$25,000.00 when the check comes in for Harbor Haven from the insurance company.

Mr. Pasden questioned if we had additional excess left from June, could we move more? Mrs. Dorman said previously we had decided to move money into reserves at the end of each quarter. We will look at this in September.

### **Employee Certification**

Mrs. Dorman informed the Commission that all of the employees on the Distribution and Operating side of MUC are certified. All of them have passed their state exams and one is waiting for her probation period to expire. This is something to proud of.

### **Superintendent's Report**

Mr. Johnson reported on the pumpage and billing for the month of June 2017, including five street openings and repairs, adding three new residential and three new commercial services.

With no further business, a motion was made to adjourn at approximately 6:00 pm.

Respectively submitted  
Chris Donovan