

Municipal Utilities Commission
Minutes
August 23, 2018

The Municipal Utilities Commission met in regular session on Thursday, August 23rd, 2018, at the Municipal Utilities Commission conference room at 410 Academy St., Cambridge, Md. Mayor Victoria Jackson-Stanley convened the meeting at approximately 5:30 pm.

Present: Mayor Victoria Jackson-Stanley
Steve Williams-MUC Commissioner
Joe Brooks-MUC Commissioner
Andy Pasden-MUC Commissioner
Glenn Ford-MUC Commissioner
Jane Dorman-Water Resource Administrator
Kevin Johnson-Superintendent

Absent: Megan Nabb-Holotik-MUC Commissioner
Ed Bramble-Asst. Superintendent-MUC

Introduction of Patrick Comiskey, New City Manager

The Commission found great pleasure in welcoming Patrick Comiskey as City Manager and looks forward to working with him in the future.

Expenditures

Expenditures for the month of July 2018 in the amount \$218,248.64 were submitted for approval. After discussion, motion to approve the expenditures was made by Mr. Pasden Seconded by Mr. Ford and approved.

Minutes

Minutes for the meeting of July 26th, 2018 were submitted for approval. Motion to approve the minutes was made by Mr. Brooks, seconded by Mr. Williams and approved.

New Trucks

Mrs. Dorman informed the Commission that the (2) new trucks were now tagged and in service. She said she received \$1000.00 trade-in on the old vehicles and everyone one is happy with the new graphics on them.

Mr. Paden wanted to know if there were any vehicles in the fleet without graphics. Mrs. Dorman said yes but they are older and once they are replaced they will have the graphics put on at that time.

Property Acquisition

Mrs. Dorman said she was able to purchase the property for \$30,000.00, and the Sellers agreed to split the cost of the settlement fees. She said she had ordered the survey, so the property markers could be placed. The City Attorney will contact the owners with a settlement date.

Mrs. Dorman informed the Commission that the funds to purchase the property would come from the Reserve Account (Wells & Tanks) if funds were not available in the Operating Account.

Grant

Mrs. Dorman informed the Commission that the work has been put out for bids. She said about (10) companies have requested bid packets and they have until August 31st. 2018 to return them. Bid packets were available electronically and printed copies were available in the MUC office.

Gateway System

Mrs. Dorman said the software has been delivered and the system should be installed by the end of September.

Service Line Warranty Program

Utility Service Partners approached the MUC to participate in a service line warranty for our customers. After a lengthy discussion motion was made to table it until Mrs. Dorman contacts participating municipalities for the pros and cons of the program.

Holiday Schedule

After a lengthy discussion a tentative date for the November/December dinner meeting to be held at the Cambridge Yacht Club will be on December 6th, 2018 at 6:30 pm.

MUC Going Purple

Mrs. Dorman informed the Commission that the MUC Staff would be participating in the going purple for the month of September to help raise awareness of the opioid epidemic. The tank on Fletcher Avenue will be lined with purple lights and the staff will wear purple T-Shirts throughout the month.

Superintendent's Report

Mr. Johnson reported the pumpage and billing for the month of July 2018, including (10) street openings and (1) new residential service.

Other

Mr. Pasden inquired about the parking lot at Harbor Haven. Mrs. Dorman said that Russell Paving will schedule a time for the final top coat.

With no further business, motion to adjourn the meeting at approximately 6:30 pm was made by Mr. Williams, seconded by Mr. Pasden

Respectively submitted by
Chris Donovan