

Municipal Utilities Commission
Minutes
September 27, 2018

The Municipal Utilities Commission met in regular session on Thursday, September 27, 2018, at the Municipal Utilities Commission conference room at 410 Academy St., Cambridge, Md. Mayor Victoria Jackson-Stanley convened the meeting at approximately 5:30 pm.

Present: Mayor Victoria Jackson-Stanley
Steve Williams-MUC Commissioner
Joe Brooks-MUC Commissioner
Megan Nabb-Holotik-MUC Commissioner
Andy Pasden-MUC Commissioner
Glenn Ford-MUC Commissioner
Jane Dorman-Water Resource Administrator
Kevin Johnson-Superintendent
Ed Bramble-Asst. Superintendent-MUC

Expenditures

Expenditures for the month of August 2018 in the amount \$183,474.47 were submitted for approval. After discussion, motion to approve the expenditures was made by Mr. Williams Seconded by Mr. Pasden and approved.

Minutes

Minutes for the meeting of August 25th, 2018 were submitted for approval. Motion to approve the minutes was made by Mr. Pasden, seconded by Mr. Brooks and approved.

Property Acquisition

Mrs. Dorman informed the Commission that she went to settlement on August 19, 2018 and it now belongs to the of Commissioners of Cambridge in care of the Municipal Utilities Commission.

Grant Bids

Mrs. Dorman said she received (1) bid packet back out of the (6) that had been sent out. She said the City Council approved the (1) bid on September 24th, 2018 from A.C. Schultes.

Mrs. Dorman informed the Commission that on Tuesday September 25th, 2018 she sent the procurement packet out the MDE for approval. She said when MDE approves the packet she will sign the agreement with A.C. Schultes to begin the process.

Gateway System

Mrs. Dorman informed the Commission that the Gateway System was installed on September 26, 2018. We will do trial run on the readings on 9/28/2018, for the industrial route. Will give update at next meeting.

Service Line Warranty Program

Mrs. Dorman informed the Commission of her findings about the Service Line Program. After some discussion a motion was made by Mr. Pasden, seconded by Mr. Williams to reject the Service Line Program.

Holiday Schedule

The November/December dinner meeting to be held at the Cambridge Yacht Club will be on December 13th, 2018 at 6:30 pm.

Harbor Haven

Mrs. Dorman, said she has signed the contract with Russell Paving to complete the parking lot at Harbor Haven.

Russell Paving and the HMO President of Harbor Haven will coordinate the time frame.

New Main Installation

We will be installing a new main in conjunction with the paving schedule of DPW. We are adding the small block from Pine St. to High St. on Muir St. We will also get Skinners Ct. and Charles St. installed with larger mains. The City will pave Muir and Skinners Ct. but we will do patch work on Charles St.

Superintendent's Report

Mr. Johnson reported the pumpage and billing for the month of August 2018, including (7) street openings and (2) new services.

With no further business, motion to adjourn the meeting at approximately 6:00 pm was made by Mrs. Megan Nabb-Holotik, seconded by Mr. Williams.

Respectively submitted by
Chris Donovan

